

Minutes of the Regular Board Meeting
of the
BRENTWOOD UNION SCHOOL DISTRICT
Board of Trustees
December 14, 2011

0. **Closed Session, 6:00pm, District Service Center, 255 Guthrie Lane, Brentwood, California.**
 - 0.1 Public Employee Performance Evaluation: Principal
 - 0.2 Conference with Employee Negotiator

1. The **open session meeting** of the Brentwood Union School District Board of Trustees was called to order by Mrs. Strauss at 7:00pm at the District Service Center, 255 Guthrie Lane, Brentwood, California.

2. **ROLL CALL**

Present: Mrs. Tobi Benz, President; Mrs. Lori Strauss, Clerk; Mr. Emil Geddes; Mrs. Heather Partida; and Mr. Carlos Sanabria.

Absent: None.

The Pledge of Allegiance was led by Stephen Perez, a student from Marsh Creek Elementary School.

3. **AGENDA REVIEW**

As presented.

4. **SPECIAL PRESENTATIONS/CORRESPONDENCE//SUPERINTENDENT/STAFF COMMENTS**
 - Merrill M. Grant, Ed.D., Superintendent introduced principal, Teresa D’Alfonsi from Marsh Creek Elementary School who was accompanied by students, Brianne Arce Cuen, Jovana Toscano, Valeria Casas, Alexie Hovis, Justina Romero and Stephen Perez members of the Garden Club. Also in attendance were Denise Powell and Beth Elliott, advisors for the club.
 - Merrill M. Grant, Ed.D., Superintendent invited Michael Bowen, Director of Curriculum and Instruction to introduce our special guests. Mr. Bowen asked Joni Smith to present the Outstanding Contribution to Literacy award to Jo Olney, teacher from Garin School. Mrs. Smith shared that Mrs. Olney is the 6th BUSD teacher to receive this award. Mrs. Olney was presented with a \$2000 check along with a basket of books and a \$500 check to be used as a school award. Mrs. Olney shared that the funds will be used to bring an author to their school during Read Across America week.
 - Merrill M. Grant, Ed.D., Superintendent reported that the Band presentations have been very good and they continue this week. The performing arts are alive and well in BUSD.
 - Merrill M. Grant, Ed.D., Superintendent reported that Wells Fargo presented \$10,000 to the BUSD Education Foundation at a luncheon on Monday. Wendy Herman, President of the Foundation was there with Dr. Grant to accept this generous donation.
 - Merrill M. Grant, Ed.D., Superintendent presented each board member with a copy of a book by Jamie Vollmer, “Schools Can Not Do It Alone”. Mr. Vollmer was a speaker at the recent CSBA conference in San Diego.
 - The Board was asked to respond to the call for nominations for the CSBA Delegate Assembly. Members of the board chose not to nominate anyone at this time.
 - Emil Geddes acknowledged the good speakers at the CSBA conference. Noting that it reaffirmed many of the things that BUSD is doing right.
 - Jan Steed noted that Merrill Grant and Phyllis Thivierge will be recognized for their leadership by ACSA Delta Charter Region 6. A dinner to celebrate this honor will be held on March 8, 2012 at the Lone Tree Golf Course in Antioch.
 - Merrill M. Grant, Ed.D., Superintendent noted that Kevin Fujinaga has been selected as the CLMS Regional Teacher of the Year. He will now participate in the state competition.

5. **Public Comment**
 - 5.0 None.

6. **CONSENT ITEMS**
 - 6.0 Approval of the Minutes of the meetings on November 9, 2011 and November 28, 2011
 - 6.1 Approval of warrants in batch numbers 050, 12557, 12557E, 12559, 350, 550, 750
 - 6.2 Approval of 2011-12 Williams Visit Report – Marsh Creek Elementary.
 - 6.3 Approval of Agreement for Special Services between the Brentwood Union School District and School Services of California, Inc. for the period beginning January 1, 2012 through December 31, 2012.
 - 6.4 Acceptance of golf carts into district inventory; Adams MS: 1994 EZ-GO Medalist; Loma Vista Elementary: Media List EZ-GO Textron 27647-G01 and Edna Hill MS: 2000 Yamaha G19EU serial #JR1-402534.

Mr. Sanabria moved, seconded by Mrs. Strauss to approve items 6.0-6.4 as presented. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye; and Strauss, aye.

7. HEARINGS AND APPEALS

7.0 None.

8. PRESENTATIONS, REPORTS AND OTHER ACTION ITEMS

8.0 Mrs. Benz announced that there was nothing to report from closed session

8.1 Merrill M. Grant, Superintendent introduced principal, Teresa D'Alfonsi from Marsh Creek Elementary School. Mrs. D'Alfonsi presented the Board with data related to Marsh Creek Elementary School. It was noted that there are currently 85 students participating in the after school program at Marsh Creek.

8.2 Mr. Geddes moved, seconded by Mr. Sanabria to elect Lori Strauss as the board president for the 2012 calendar year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye; and Strauss, aye. Mrs. Strauss took over running the meeting.

8.3 Mrs. Partida moved, seconded by Mr. Geddes to elect Carlos Sanabria as the board clerk for the 2012 calendar year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye; and Strauss, aye.

8.4 Mr. Geddes moved, seconded by Mr. Sanabria to approve to appoint representatives to the following positions for the 2012 calendar year:

- East County Transportation Consortium – Carlos Sanabria
- Employee Negotiations Committee – Tobi Benz and Carlos Sanabria
- Inter-Agency Committee – Emil Geddes and Heather Partida
- Brentwood Education Foundation – Lori Strauss
- Construction Committee – Heather Partida and Emil Geddes

The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.5 Mrs. Benz moved, seconded by Mr. Geddes to approve a new Certificate of Signature authorization for the 2012 calendar year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.6 Mr. Geddes moved, seconded by Mr. Sanabria to approve a Statement of Facts Roster of Public Agencies Filing for the 2012 calendar year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.7 Mr. Sanabria moved, seconded by Mrs. Benz to approve the personnel report as presented by Margaret Kruse, Assistant Superintendent of Human Resources. Certificated New Hires: None. Classified New Hires: Gina Dunkin, Spec. Ed Aide. Resignations/Retirements: Shanelle Marion-Threats, Spec Ed Aide. Requests for Unpaid Leave of Absence: Stephanie Kleiman, Speech 20%. Requests for Job Share Assignments: None. Other: Approval of new job description – Coordinator, Curriculum & Instruction. Approval of reclassification of Julie Dooley from Teacher on Special Assignment to Coordinator, Curriculum and Instruction. Information Only: Kelly Manke – extension of appointment to Principal position at Adams Middle School Until the end of the 2011/12 school year. Allexandra Torres – extension of appointment to Vice Principal position at Adams Middle School until the end of the 2011/2012 school year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.8 Liz Robbins, Chief Business Official presented the Board with information related to the 1st Interim Report requesting the board approve a positive certification. Mrs. Partida moved, seconded by Mr. Geddes to approve the 1st Interim Report for the 2011-12 Fiscal year as presented. The roll call vote was: Benz, absent (Tobi Benz was ill and left the meeting prior to this item); Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.9 Mrs. Partida moved, seconded by Mr. Sanabria to approve the Facilities Lease and Site Lease for Garin Elementary School Modernization. It was noted that the district will maintain a builders risk insurance policy. The roll call vote was: Benz, absent; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

8.10 *Merrill Grant, Superintendent asked the board to consider this item prior to item 8.5 as Mr. Steve Kersevan, Traffic Engineer from the City of Brentwood was present to answer any questions that the board may have pertaining to this agreement.* Liz Robbins, CBO reviewed the item, noting that thanks to the City obtaining a grant to fund the majority of the cost; \$11,340 is the BUSD portion of the agreement. Steve Kersevan, Traffic Engineer explained how the addition of this signal will improve the flow of traffic in this area. Mr. Sanabria moved,

seconded by Mrs. Partida to approve the Agreement for Cost Sharing of Improvements to American Avenue by and between the Brentwood Union School District, Liberty Union High School District and the City of Brentwood. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.

- 8.11 First Reading of Board Policy, Board Bylaw, Exhibit & Administrative Regulation:
 - AR6164.4 Identification and Evaluation of Individuals for Special Education
 - AR6164.6 Identification and Education Under Section 504

9. Announcement

Announcement—The next regular Board Meeting – **Wednesday, January 11, 2012 at 6:00pm**

10. Adjournment

Mrs. Strauss adjourned the meeting to continue the closed session discussion at 8:32pm.

Secretary

Clerk