

Minutes of the Regular Board Meeting
of the
BRENTWOOD UNION SCHOOL DISTRICT
Board of Trustees
January 11, 2012

0. **Closed Session, 6:00pm, District Service Center, 255 Guthrie Lane, Brentwood, California.**
 - 0.1 Public Employee Performance Evaluation: Principal
 - 0.2 Conference with Employee Negotiator

1. The **open session meeting** of the Brentwood Union School District Board of Trustees was called to order by Mrs. Strauss at 7:07pm at the District Service Center, 255 Guthrie Lane, Brentwood, California. Mrs. Strauss welcomed everyone in attendance and wished them a Happy and Healthy New Year.

2. **ROLL CALL**

Present: Mrs. Lori Strauss, President; Mr. Carlos Sanabria, Clerk; Mrs. Tobi Benz, Mr. Emil Geddes; and Mrs. Heather Partida.

Absent: None.

The Pledge of Allegiance was led by Griffin Slay, a student from Brentwood Elementary School.

3. **AGENDA REVIEW**

As presented.

4. **SPECIAL PRESENTATIONS/CORRESPONDENCE//SUPERINTENDENT/STAFF COMMENTS**
 - Merrill M. Grant, Ed.D., Superintendent introduced principal, Guy Rohlf from Brentwood Elementary School who was accompanied by students, Ava Gonzales, Jessica Wouters, Gavin Wagner, Courtney Senneca, Devyn Jensen, Griffin Slay, Sean Yeo, Paige Kleven, Jocelyn Foreman, and Julia Salavarría along with their 2nd grade teacher, Mrs. Shannon Morton. The students shared information related to their kindness project – Kids Against Hunger. The students contributed their own money and bagged food for children with the hope of starting a “chain reaction”. Next year they hope to have all grade levels at their school participate in this activity.
 - Merrill M. Grant, Ed.D., Superintendent noted that staff will present a brief budget update later in the meeting based on information know at this time.
 - Merrill M. Grant, Ed.D., Superintendent noted that everyone is back to school following the holiday break and we are enjoying the beautiful weather. At this time attendance is up 1% over this same time last year which is a good thing for students as well as the district budget.

5. **Public Comment**
 - 5.0 None.

6. **CONSENT ITEMS**
 - 6.0 Approval of the Minutes of the meetings on December 14, 2011
 - 6.1 Approval of warrants in batch numbers 060, 12066, 12567, 12569, 360, and 560
 - 6.2 Approval of Williams Quarterly Report for the period ending December 31, 2011.
 - 6.3 Approval of Readmission of Expelled Students
 - 6.4 Approval of Interdistrict Transfers
 - 6.5 Acceptance of Agreement to Prepare Developer Fee Justification Study by Jack Schreder & Associates.
 - 6.6 Approval of change from Targeted Assistance (TAS) to School Wide Program (SWP) at Brentwood Elementary, Edna Hill Middle School, Garin Elementary and Marsh Creek Elementary.
 - 6.7 Approval of Board Policy, Board Bylaws, Exhibit & Administrative Regulation:
AR6164.4 Identification and Evaluation of Individuals for Special Education
AR6164.6 Identification and Education Under Section 504

Mr. Sanabria moved, seconded by Mr. Geddes to approve items 6.0-6.7 as presented. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye; and Strauss, aye.

7. **HEARINGS AND APPEALS**
 - 7.0 None.

8. **PRESENTATIONS, REPORTS AND OTHER ACTION ITEMS**
 - 8.0 Mrs. Strauss announced that there was nothing to report from closed session

- 8.1 David Becker, CPA from James Marta & Company provided the Board with a review of the district 2010-2011 Audit Report as prepared by their firm. It was noted that no findings were listed in the audit. It was noted that this is a very occurrence. Liz Robbins, CBO thanked Denise Barrios and her staff for their hard work, noting this report was a direct reflection of the careful work being done by Denise and her accounting staff. Mrs. Partida moved, seconded by Mrs. Benz to approve the 2010-11 audit report as presented by James Marta & Company. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye; and Strauss, aye.
- 8.2 Merrill M. Grant, Superintendent introduced principal, Guy Rohlfs from Brentwood Elementary School. Mr. Rohlfs provided the Board with an overview of data related to his site.
- 8.3 Mrs. Benz moved, seconded by Mr. Geddes to approve the walk in personnel report as presented by Margaret Kruse, Assistant Superintendent of Human Resources. Certificated New Hires: None. Classified New Hires: Kathy Morford, Special Ed. Aide. Resignations/Retirements: Paula Rathbun, Teacher (moving out of area). Requests for Unpaid Leave of Absence: None. Requests for Job Share Assignments: None. Other: None. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.
- 8.4 Mr. Geddes moved, seconded by Mr. Sanabria to approve Resolution #2012-01, Criteria for Determining Order of Seniority for those Certificated Employees with the Same Date of Hire. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.
- 8.5 Mr. Sanabria moved, seconded by Mrs. Benz to approve the projected school enrollments and capacity at all sites for intra-district transfer for the 2012-2013 school year. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.
- 8.6 Mrs. Partida moved, seconded by Mr. Geddes to approve Resolution #2012-02, a Resolution regarding accounting of development fees for 2010-2011 fiscal year in the following fund or account: Capital Facilities (Fund 25). The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.
- 8.7 Mrs. Benz moved, seconded by Mrs. Partida to approve the Brentwood Union School District GASB 45 Valuation Report dated August 31, 2011. The roll call vote was: Benz, aye; Geddes, aye; Partida, aye; Sanabria, aye and Strauss, aye.
- 8.8 Merrill M. Grant, Ed.D., Superintendent briefly discussed what has been published to date related to the Governor's Budget and its potential effects on the district budget. It was noted that discussion includes a potential three week reduction in the student year if new taxes being voted on in November fail; the elimination of funding for the Transitional Kindergarten program; and a potential weighted student funding structure. Next week, district representatives will attend the Governor's Budget Conference in Sacramento to obtain more information on what this may mean for school districts. We will need to continue to study the information in order to prepare the district budget for 2012-13.
- 8.9 First Reading of Board Policy, Board Bylaw, Exhibit & Administrative Regulation:
 - BP6145 Extracurricular & Cocurricular Activities
 - AR6145 Extracurricular & Cocurricular Activities
 - BP6145.5 Student Organizations & Equal Access
 - AR6145.5 Student Organizations & Equal Access

9. Announcement

Announcement—The next regular Board Meeting – **Wednesday, February 8, 2012 at 6:00pm**

10. Adjournment

Mrs. Strauss adjourned the meeting to continue the closed session discussion at 8:17pm.

Secretary

Clerk